

## Contract Manager – Guernsey

Amalgamated Facilities Management Ltd is currently recruiting a Contract Manager to join our busy Guernsey office.

The Contract Manager will be responsible for managing a portfolio of contracts with a focus on account development and client retention. The Contract Manager will ensure that service level agreements are met and turnover and profitability targets are achieved. Knowledge of contractual arrangements and related processes is essential.

A full job description for the role is available by contacting [hr@amalgamatedfm.com](mailto:hr@amalgamatedfm.com)

### Key Responsibilities:

- Know your client
- Champion service excellence
- Build trust and openness
- Communication and attention to detail
- Develop opportunities for the Client and AFM
- Financial management

### Additional information:

- This is a full time position (Monday – Friday 08:00 – 17:00) with competitive salary, holiday and pension.
- A valid clean driving licence is essential.
- Due to the nature of our working environment the successful applicant will be required to undertake a full police disclosure and pre-employment screening.
- Closing date for applications – [insert date]

If you would like to find out more information about this role, please contact our Human Resources team on 01481 252111, or forward your CV to: *Human Resources, Amalgamated Facilities Management Ltd, PO Box 595, Garenne Park, Rue de la Cache, St Sampson's, Guernsey, GY1 6ND* or by email to: ***hr@amalgamatedfm.com***