	Job Description	
	Role	Building Fabric Engineer
	Division	Hard Services, Building Fabric Team
	Reporting line	Building Fabric Manager, Senior Management Team

General description:

AFM ("the company") are a leading provider of FM and associated building services in the Channel Islands. Our purpose is to deliver high quality, sustainable solutions for our customers and local community.

Purpose of the Role:

The Building Fabric Engineer will deliver a broad range of services. Working as part of a team, they will be competent to meet high technical standards with a minimum of supervision, ensuring quality and contractual obligations are met, and that customer expectations are exceeded wherever possible.

The Role and Responsibilities are as follows:

Engineer responsibility:

Provide efficient and effective delivery of;

- Building fabric installation works (i.e commercial office refurbishments)
- Reactive calls – Doors / Leaks / smashed glass / door closers adjustment / Ceramic Tiling/ Woodwork Minor Repairs
- External & Internal decoration
- Kitchen & Bathroom finishes (ie. MDF boxing, minor floor works)
- Fire Stopping (subject to training)
- Liaising with third party contractors and coordinating minor works when necessary
- Compliance with legislation and best practice

Customer Focus:

- Deliver high quality standards of technical and customer service across our customer base;
- Communicate and engage with customers in a professional and helpful manner at all times;
- Attend and actively engage in customer meetings if and when required;
- Aid the development and growth of the team when opportunities arise, including continuous improvement in quality and customer service delivery.

People Responsibility and Teamwork:

- Assist co-workers when required, such as assistance or technical support;
- Interact with other teams (FM/Projects/counterparts); share skillsets and ensure service delivery is harmonised;
- Attendance and participation in team meetings;
- Ensure accreditations with regulatory organisations are retained and that activities associated are fulfilled and embraced;
- Occasional interisland travel for work activities, support and cross training;
- Occasional out of hours work/call out cover in association with engineer rotation;
- Act in accordance with the AFM HR policy at all times.

Health and Safety:

- Adhere to Health and Safety and Company Policies at all times;
- Ability to self-assess risk and to notify manager/colleagues of any concerns;
- Attend training courses (locally and on the mainland) as required, which may include (but not be limited to) IOSH Working Safely, Asbestos Awareness, Working at Height.

Key attributes and skills required:

- Technically competent across a range of Building Fabric Services
- An understanding and appreciation of cost control against time allocation is essential;
- Understand the importance of paperwork and submit in a timely manner;
- Ability to prioritise regular activity along with incoming calls and enquiries;
- Professional and proactive approach to conducting works and problem solving;
- Ability to deal with company and customers matters with the strictest of confidence;
- Customer focused (both internal and external customers);
- Strong communication skills (both with AFM clients and AFM colleagues);
- Ability to work both individually and as part of a team;
- Ability to follow processes and procedures;
- Organised and able to work under pressure at times;
- Professional and presentable approach;
- Adhere to the company dress code;
- Hold a current, category B driving licence.

You will be required to provide your own tools to carry out the role (with the exception of specialist equipment required for specific task at the request of AFM). Repairs/replacement of employee tools remain the responsibility of the employee

Personal Development/Training relating to the role may include (but not be limited to);

- Professional/skills training; for example: MEWP, scaffold & scaffold towers, man safe & harness training;
- Health and Safety: IOSH Working Safely, Asbestos Awareness, Working at Height;
- In-House Training; for example: IT systems (Evolution/Summit), H&S, internal processes

Key activity of the Building Fabric Team;

- Building fabric works
- Decoration
- Fire Stopping
- Minor Ground Works
- Emergency Roof Repairs
- Reactive response